



## South West Chilterns Community Board agenda

Date: Tuesday 24 November 2020

Time: 6.30 pm

Venue: Via MS Teams

### Membership:

Councillor D Barnes (Buckinghamshire Council) (Chairman)  
Councillor D Watson (Buckinghamshire Council) (Vice-Chairman)  
Councillor J Adey (Buckinghamshire Council)  
Councillor M Appleyard (Buckinghamshire Council)  
Councillor S Brown (Buckinghamshire Council)  
Councillor A Collingwood (Buckinghamshire Council)  
Fawley Meeting  
Great Marlow Parish Council  
Hambleton Parish Council  
Councillor M Harris (Buckinghamshire Council)  
Hedsor Meeting  
Councillor D Johncock (Buckinghamshire Council)  
Ibstone Parish Council  
Lane End Parish Council  
Councillor J Langley (Buckinghamshire Council)  
Councillor T Lee (Buckinghamshire Council)  
Little Marlow Parish Council  
Marlow Bottom Parish Council  
Marlow Town Council  
Councillor N Marshall (Buckinghamshire Council)  
Councillor I McEnnis (Buckinghamshire Council)  
Medmenham Parish Council  
Councillor R Scott (Buckinghamshire Council)  
Councillor J Teesdale (Buckinghamshire Council)  
Turville Parish Council  
Councillor C Whitehead (Buckinghamshire Council)  
Councillor R Wilson (Buckinghamshire Council)  
Wooburn and Bourne End Parish Council

<b>Agenda Item</b>	<b>Time</b>	<b>Page No</b>
<b>1 Apologies for Absence</b>	<b>18:30</b>	
<b>2 Welcome/Introduction</b>		
<b>3 Declarations of interest</b>		
<b>4 Notes of the last meeting</b> To agree the minutes of the meeting held on 14 September 2020.		<b>5 - 12</b>
<b>5 Speaker - Service Director Champion for South West Chilterns Community Board</b> To be presented by Mr Lloyd Jeffries, Service Director, Buckinghamshire Council.	<b>18:40</b>	
<b>6 Covid-19 Update</b> To be presented by The Chairman, Councillor Dominic Barnes.	<b>18:45</b>	
<b>7 Thames Valley Police - Neighbourhood Policing</b> Sgt Robin Hughes to provide a presentation.	<b>18:50</b>	
<b>8 The British Red Cross - Across Our Area</b> A presentation will be provided by the British Red Cross.	<b>19:00</b>	<b>13 - 14</b>
<b>9 Budget Overview</b> To be presented by The Chairman, Councillor Dominic Barnes.	<b>19:10</b>	<b>15 - 16</b>
<b>10 Working Group - Covid-19 Recovery Group</b> To be presented by Councillor Suzanne Brown.	<b>19:15</b>	<b>17 - 26</b>
<b>11 Working Group - Transport, Infrastructure, Reopening of High Streets and Regeneration</b> To be presented by Councillor Alex Collingwood. This item will include a Broadband work stream update which will be presented by Councillor Chris Whitehead.	<b>19:30</b>	<b>27 - 40</b>
<b>12 SW Chilterns Community Board Action Plan</b> The SW Chilterns Community Board action plan is provided for information.		<b>41 - 48</b>
<b>13 Any Other Business</b>	<b>19:55</b>	

**14**     **Dates of the next meetings**  
Tuesday 23 February 2021  
Wednesday 23 June 2021  
Wednesday 22 September 2021  
Wednesday 24 November 2021

**20:00**

All starting at 6.30 p.m.

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

For further information please contact: Makyla Devlin (Community Board Co-ordinator) on 07932 240072, email [Makyla.Devlin@buckinghamshire.gov.uk](mailto:Makyla.Devlin@buckinghamshire.gov.uk).

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## South West Chilterns Community Board minutes

Minutes of the meeting of the South West Chilterns Community Board held on Monday 14 September 2020 in A virtual meeting via Zoom, commencing at 6.32 pm and concluding at 8.19 pm.

### Members present

Councillor J Adey, D Barnes, S Brown, A Collingwood, M Harris, D Johncock, J Langley, T Lee, N Marshall, I McEnnis, R Scott, C Whitehead and R Wilson

### Town and Parish Councillors

Michael Pack – Great Marlow PC  
Valerie Brownridge – Little Marlow PC  
Tony Hill – Marlow Bottom PC  
Jocelyn Towns – Marlow Town Council  
Carole Burslem – Medmenham PC

### Others in attendance

M Devlin and S Taylor – Note taker  
Alexandra Turner – attended in place of Joy Morrisey, MP  
Steve Baker - MP  
Gareth Williams – Cabinet Member for Communities and Public Health  
Joanna Cook - Community Safety and Safeguarding Manager - Bucks Fire and Rescue Service  
Helen Mee – Clare Foundation  
Paul Bolton – Making Marlow Dementia Friendly and Rotary Club  
Karen Irons – Citizens Advice  
Sgt Robin Hughes – TVP  
Rebecca Nutley – Community Youth Ventures  
Annie Roy Barker – Making Marlow Dementia Friendly  
Fay Ewing – Buckinghamshire Council  
Gemma Brooks – Buckinghamshire Council  
Nick Adkins – Buckinghamshire Council  
Mike Seaton – Resident of Wooburn Green

### Agenda Item

#### **1 Apologies for Absence**

Apologies were received from Hilary Martin, Marlow Town Council; Lorna Coldwell,

Hambleden Parish Council; Jennifer Parr, Doctors House, Marlow Medical Group; Joy Morrissey, MP for Beaconsfield and Councillor Jean Teesdale.

**2 Welcome and Introduction**

Councillor Dominic Barnes, Chairman, welcomed everyone to the meeting and advised that the meeting was being recorded and would be available on the Buckinghamshire Council [website](#). The Chairman explained the voting procedure which would be used if there was not unanimous agreement on a proposal.

**3 Declarations of interest**

There were no declarations of interest.

**4 Community Board Terms of Reference**

The Community Board Terms of Reference had been included in the agenda pack for information.

**5 Minutes of the last meeting**

Councillor David Johncock proposed that the minutes of the last meeting were an accurate record; Councillor Mark Harris seconded the proposal.

**RESOLVED: The minutes of the meeting held on 14 July 2020 were AGREED as an accurate record.**

**6 Guest Speaker - The Leader, Buckinghamshire Council**

A YouTube video from Councillor Martin Tett, Leader of Buckinghamshire Council, was shown regarding the launch of the Community Boards (CB).  
<https://youtu.be/f0i722j79hw>

**7 Guest Speaker - Cabinet Member for Communities and Public Health**

Councillor Gareth Williams, Cabinet Member for Communities and Public Health, stated that he echoed Councillor Tett's comments. The CBs were a high priority and the primary mechanism for interacting with the local communities and the power of partnership working had been evident during the recent Covid-19 pandemic. Over 1800 volunteers had come forward and been placed by local charities and Voluntary and Community Sector (VCS) organisations. Funding groups had worked with charities and approximately £1.25 million had been distributed. The town and parish councils, along with the VCS, had played an integral part in providing support to vulnerable people; there were approximately 17,500 'shielded' people in Buckinghamshire; 4,500 of which were unable to obtain food, medical supplies without the help and support of the community. The 16 Community Boards' budget was £3.9 million; the Public Health team had produced a profile for each CB area which would help inform discussions and decisions on budget allocation. The working groups would be a critical part of the process and Councillor Williams advised he was looking forward to seeing the outcomes of the CBs.

The following points were raised and discussed:

- In response to a query on whether a request for funding which covered multiple CB areas should be sent directly to Councillor Williams; Councillor Williams advised he was happy to receive requests. 'Cross-border' applications should be discussed by the co-ordinators; Kama Wager, Localism Manager, dealt with funding foundations but there was no central allocation for multi-area applications.
- Steve Baker, MP, thanked Councillor Williams and everyone involved for serving the community during the recent difficult times.
- Councillor Williams thanked Steve Baker and other MPs for their help in removing obstacles to expedite requests.

## **8 Budget Overview**

The Chairman provided a budget overview and stated that funding totalling £172,422 was split between three areas;

1. Community area priorities
2. Health and wellbeing
3. Infrastructure

£12,000 had been deployed since the start of the pandemic as follows:

Cllr Richard Scott - Brand Events Limited (£2K)  
 Cllr Alex Collingwood - Marlow Age Concern (£2K)  
 Cllr Alex Collingwood - One Can Trust (£2K)  
 Cllr Suzanne Brown Seed 1 – (£2K)  
 Cllr Alex Collingwood Seed 1 – (£2K)  
 Cllr David Watson – Marlow Lighthouse (£500)  
 Cllr Alex Collingwood – Marlow FM radio station (£1500)

The Chairman emphasised the importance of the funds being spread evenly across the CB; the funding would be agreed at the CB meetings.

## **9 Buckinghamshire Fire and Rescue Service**

Joanna Cook, Community Safety and Safeguarding Manager for Bucks Fire and Rescue Service (BFRS), provided a presentation on the new Public Safety Plan 2020-2025, appended to the minutes. Joanna explained the work carried out by the Service in a number of areas. BFRS had needed to adapt during the pandemic and conducted welfare visits to those people who had been 'uncontactable'. As BFRS was a recognised, trustworthy organisation, people were willing to open the door and provide updated contact details if needed. BFRS had also delivered food parcels and pharmacy supplies to those in need as identified by Social Care. In summary, BFRS was working to provide a joined up approach to build a resilient community.

## **10 Public Realm Recovery**

This item was deferred.

**11 South West Chilterns Community Board Action Plan**

The South West Chilterns Community Board action plan had been included in the agenda pack for information.

**12 Working Group - Transport, Infrastructure, Reopening of High Streets and Regeneration (TIRR)**

Councillor Alex Collingwood, Chairman of the Transport, Infrastructure, Reopening of High Streets and Regeneration (TIRR) working group provided a presentation, appended to the minutes. Cllr Collingwood advised that there were 22 members of the group consisting of Buckinghamshire councillors, town and parish councillors, Transition Town and the Chamber of Commerce. Cllr Collingwood outlined the work being carried out in each of the four areas. He also explained that there were four categories under the Transport Section; 23 applications had been received and three were recommended for approval as follows from the budget of £48K:

- Safety bollards in Pound Lane, Marlow - £3,503.68
- Blind Lane, Bourne End - £1,918.36
- Bourne End – Various Traffic Orders -£8,432.82

A total of £13,854 to be match funded by the relevant town or parish council. If match funding was not available, the money would be put back into the central pot for reallocation. The group would meet monthly and make recommendations to the Board via email or scheduled meetings.

The following points were raised in discussion:

- Could Traffic Regulation Orders (TROs) be combined from various community boards in order to spread the cost? Councillor Collingwood advised that the preference would be for the community board to produce a combined TRO for the CB area as the process could be held up if the TRO covered multiple CBS and one part of a TRO was in dispute. The local residents would understand the area and know which TROs to put forward for the CB and avoid any local objection. There could, however, be the ability to add one onto a county-wide TRO if need be. TROs, or any other application, needed to be raised with the relevant Buckinghamshire councillor, provided match funding could be supplied (if applicable).
- How did parish councils become involved in the process? Councillor Collingwood explained that all town and parish councils had been invited to participate in the working group. Residents, the Chamber of Commerce, Bid-cos and landlords had also been included.
- The road from Bourne End to Marlow was a popular cycleway and cyclists often caused a queue of traffic resulting in a serious pollution problem. There was a fully signed cycleway for part of the route; how could the problem be resolved? Councillor Collingwood advised that a CB plan would be put forward to Councillor Nick Naylor, Cabinet Member for Transport, with suggestions for temporary and permanent cycle paths as part of the Active Travel plan to improve the locality. Transition Town were part of the working

group and would help produce the plan.

- A councillor commented that it was difficult to compare traffic schemes and make a decision and suggested using a matrix. Councillor Collingwood stated that all traffic schemes were signed off by Transport for Bucks and that a ranking system would be provided. There was a template form to be completed for every scheme.
- Concern was expressed regarding the timeframe for the parish council to provide the match funding and recommended that the CB should synchronise with the parish councils' budget timeframe. However, the Chairman advised that the projects had been in the pipeline for a while and that a decision was required.

**RESOLVED: The Community Board APPROVED the three proposals from the TIRR working group subject to match funding being provided by the relevant town or parish council:**

1. **Safety bollards in Pound Lane, Marlow - £3,503.68**
2. **Blind Lane, Bourne End - £1,918.36**
3. **Bourne End – Various Traffic Orders -£8,432.82**

**13 Working Group - COVID-19 Recovery, Young/Older People, Environment and Anti-Social Behaviour**

Councillor Suzanne Brown, Chairman of the Covid-19 recovery, young/older people, environment and anti-social behaviour working group referred to the presentation, appended to the minutes, and advised that five applications had been received; two proposals were being put forward for approval by the CB.

Lane End Youth Club, a non-profit organisation, had bought stock worth £240.00 before the pandemic which had now perished and needed to be replenished. The Youth Club had also submitted an application to recover the cost of hire of the hall from 7 September 2020 at £20 per week but this proposal had not been put forward as it was not known when the club would re-open.

The One Can Trust had submitted an application for a total of £1875.00 to be split between three CB areas (SW Chilterns, Beaconsfield and High Wycombe); if agreed, the SW Chilterns CB's contribution would be £587.50. One Can Trust had already received £2,000 but had submitted another application for funding to replace 10 tables on which to stack the food as the tables which had previously been donated had been returned. The Trust had seen an increase in demand due to people losing their jobs.

**RESOLVED: The Community Board AGREED to fund the two proposals by the Covid-19 recovery working group:**

- **Lane End Youth Club - £240**
- **One Can - £1,875 split between three Community Boards. (£587.50 from SWC Community Board)**

#### 14 Any Other Business

**Public Question** - The following question had been received from Dave Faulkner, Marlow Climate Action Network, and would be discussed by the relevant working group(s):

*Levels of nitrogen dioxide in Marlow Town Centre have been in breach of air quality standards since 2010, and are showing only marginal improvement despite tighter emission standards for diesel vehicles. We think this situation is totally unacceptable, as well as illegal, and that more radical effective solutions need to be considered. We would suggest that an investigation and public consultation should be launched looking at both full or partial pedestrianisation of the High Street, options for making surrounding streets one way to optimize traffic flows, provision for cycle lanes which this would allow and local parking provision to either maintain or increase footfall in the High Street. Is this something that the Community Board is prepared to support?*

A CB member queried whether 'environment' should be included under the Covid-19 recovery working group; the Chairman agreed to include an item on the number/composition of the working groups on the agenda for the next meeting.

**ACTION: Makyla Devlin**

It was also noted that Marlow High Street was not a high pollution area; however, other roads such as Spittal Street and Chapel Street were of concern. A number of groups were already discussing the air pollution/climate in Marlow; there was a downward trend and it was expected that the air quality would be below the limit by 2023. Concern was raised over directing traffic into residential areas; it was a complex area and needed careful consideration.

**Any Other Business** - The Chairman advised he had been approached by Councillor Chris Whitehead who had proposed that some of the CB funds be deployed to the Buckinghamshire councillors. The use of the funds would have to comply with the funding rules but would empower local members. The Chairman proposed that £1,000, to be used by 31 December 2020, be deployed to each councillor, a total of £16,000. If the money was not spent by the end of the year it would be returned to the central pot. Councillor Whitehead seconded the proposal.

However, not all councillors were in agreement; an objection was raised as it was not a significant amount to be of use and would be better to stay in the main budget. Another issue was that the funding criteria process was tedious but the Chairman emphasised that it was public money and the correct process needed to be followed. If agreed, the deployed funding would need to be made known to the public. A member of the CB queried whether the item was listed as a specific item under any other business as normal practice was that a board was unable to make a decision unless it was an agenda item. The Chairman advised he had used his prerogative as Chairman and suggested having a vote and then seeking clarification. However, another councillor stated it was an accurate comment under parish council regulations but was not included in the standing order of this board.

A roll call vote was carried out for all the Buckinghamshire and town and parish councillors present on the proposal to deploy £1,000 to each Buckinghamshire councillor for spend by 31 December 2020. The result was as follows:

For	15
Abstain	2
Against	1

**RESOLVED: Members of the Community Board AGREED to the proposal to deploy £1,000 to each Buckinghamshire councillor on the SW Chilterns Community Board to be spent before 31 December 2020 or returned to the central budget.**

**Community Infrastructure Levy** – It was suggested that the CB should be looking into how to bid for the Community Infrastructure Levy.

**Financial Statement** – it was requested that a financial statement be circulated before and included as an agenda item for the next meeting.

**ACTION: Makyla Devlin**

- 15 Date of the next meeting**  
24 November 2020.

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Department for  
Digital, Culture,  
Media & Sport

Agenda Item 8

# Tackling Loneliness Digitally

## Help The British Red Cross Tackle Loneliness Digitally

Our new Tackling Loneliness Digitally programme funded by the Department of Digital, Culture, Media and Sport (DCMS) focuses on helping those who are at greater risk of experiencing loneliness and isolation as a result of the Coronavirus crisis. Groups identified as needing greater support include young people, people from Black, Asian and minority ethnic (BAME) communities, the digitally excluded, refugees, people seeking asylum and other vulnerable migrants, people at risk of loneliness due to health issues and older people.

We have created some brand new resources as part of this programme, designed to help build confidence, coping skills and connections. Please share these with your networks or with anyone who you feel might find them useful.

**New online resources** to help empower people who may be feeling lonely and provide them with tools and advice on how to reach out during lockdown. These are free and there are resources for both [adults](#) and [children and young people](#)

**The Kind Place** is a new [6-part podcast](#) series featuring people who are experiencing loneliness getting together to discuss what it actually means to be lonely; what it feels like, how it comes about, and what they're doing to get through it.

**Support line** for anyone finding it hard to cope, or is worried, lonely or anxious. The British Red Cross has free and confidential coronavirus support line on **0808 196 3651** where friendly volunteers are available, 7 days a week from 10am to 6pm. For those who don't speak English, translators are available and people can email [SupportLine@redcross.org.uk](mailto:SupportLine@redcross.org.uk) if they prefer.

**New Loneliness Digital Classrooms** where participants can explore how it might feel to be lonely or isolated and learn skills to help others who may be experiencing loneliness. There are two sessions available, one for 10-19 year olds and one for adults aged 19+. Email [RedCrossEducation@redcross.org.uk](mailto:RedCrossEducation@redcross.org.uk) or call 0344 412 2734 to book a place.

**Hard copy wellbeing packs** are available to order for those who can't access online resources, if you would like some packs to distribute you can submit your request via our online forms – we have packs for both [adults](#) and [children and young people](#)

Our Refugee Services ([DigitalCommunitiesRSRFL@redcross.org.uk](mailto:DigitalCommunitiesRSRFL@redcross.org.uk)) and [Connecting Communities](#) sites can also help people to get connected via devices and data (\*Subject to criteria, location and availability until 18th December 2020).

**Please share the resources with your networks (using [#LetsTalkLoneliness](#) on social media platforms) and assets from our social media toolkit**  
[thesocialpresskit.com/british-red-cross](https://thesocialpresskit.com/british-red-cross)

Supporting

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## **South West Chilterns Community Board Budget – 24 November 2020**

### **Community Area Priorities Fund**

Budget: £89,130.00 (+£8,000.00 that was taken from this budget for Councillor discretion within funding guidelines to be used by 31 December 2020 or returned to fund)

Project Name	Total Project Cost	Board Funding	Match Funding	Type
Bollards, Pound Lane, Marlow	£7,007.37	£3,503.68	£3,503.69	Bollards, Pound Lane, Marlow
Traffic Calming, Bourne End	£3,836.71	£1,918.36	£1,918.36	Traffic Calming, Bourne End
Various Parking Restrictions, Bourne End	£16,865.64	£8,432.82	£8,432.82	Various Parking Restrictions, Bourne End
Total Budget Spend £13,854.87		Total Budget Remaining £75,275.13 (+£8,000.00)		

### **Health and Wellbeing Fund**

Budget: £24,003.00 (+£8,000.00 that was taken from this budget for Councillor discretion within funding guidelines to be used by 31 December 2020 or returned to fund)

Project Name	Total Project Cost	Board Funding	Match Funding	Type
Meals for Marlow	£2,000.00	£2,000.00	-	Cllr Crisis Fund
Age Concern	£2,000.00	£2,000.00	-	Cllr Crisis Fund
One Can Trust	£2,000.00	£2,000.00	-	Cllr Crisis Fund
Seed1	£2,000.00	£2,000.00	-	Cllr Crisis Fund
Seed1	£2,000.00	£2,000.00	-	Cllr Crisis Fund
Marlow Lighthouse	£500.00	£500.00	-	Cllr Crisis Fund
Marlow FM	£1,500.00	£1,500.00	-	Cllr Crisis Fund
One Can Trust	£1151.00	£575.50	£575.50	H&WB
Lane End Youth Club	£240.00	£240.00	-	H&WB
Seed1	£4,000.00	£4,000.00	-	Cllr Crisis Fund
Total Budget Spend £16,815.50		Total Budget Remaining £7,187.50 (+ £8,000.00)		

## Local Infrastructure Fund

Budget: £36,104.00

Project Name	Total Project Cost	Board Funding	Match Funding	Type
Total Budget Spend £0		Total Budget Remaining £36,104.00		



## South West Chilterns Community Board – Covid19 Recovery Group – Meeting Notes

Date/Time: Wednesday 11 November at 1600hrs via MS Teams

### 1. Present

Cllr Suzanne Brown - Chair

Cllr David Johncock – Vice Chair

Cllr Alex Collingwood

Cllr Dominic Barnes

Cllr Graham Peart

Cllr Valerie Brownridge – Marlow Bottom Parish Council

Helen Mee – The Clare Foundation

Paul Bolton – MMDF

Lorna Sokolowski – British Red Cross

Lucy Hays – British Red Cross

Liz Lorente – Transition Towns Marlow

Hilary Martin – Marlow Town Council

Mark Hartley – The Jam Theatre

Kath Gill – Lane End Players

Ceri Nicholson – Lane End Players

Makyla Devlin – South West Chilterns Community Board Coordinator –  
Buckinghamshire

### 2. Apologies

None Received

### 3. Notes and actions from previous meeting

Action	Holder	Timescale
Lane End Youth Club – funding of £240 to replenish time expired tuck shop stock in readiness to reopen asap – agreed at Board meeting to fund – FUNDING AGREED	Coordinator to arrange payment	Complete
One Can Trust – recommendation to match fund the purchase of 10 x tables for the sorting and distribution of food. Joint funding with Beaconsfield and Chepping Wye CB. £587.50 – FUNDING AGREED	Coordinator to arrange payment	Complete
Jam Theatre – outside activities in line with Government guidelines in CB area	Hilary Martin. Further information to follow. Suggest Jam Theatre attend next working group meeting	Ongoing/Further detail to follow

### 4. Mark Hartley – Jam Theatre

- Looking to put on a Chiltern Show aimed at primary school age children.
- Themes for the show are being looked into and being written by a professional writer.
- Plan is to engage with young people in various ways including providing arts and crafts activities as well as a show.
- Arts and crafts would be workshops consisting of a couple of hours either morning or afternoon with an aim to produce an item to take home.
- The planned venue is William Borlase School in Marlow.
- The school has marquees available which would lend themselves for the running of workshops and activities and providing a means to help lift the spirits of younger people.
- The intention is to make the classes accessible to as many people as possible.

- With regards to the show, the intention is to make the show available on live streaming which could be shown in hospitals and care home facilities.
- Approx costs per day for the running of a workshop for the attendance of an art person (expert) is £175 per day.
- Looking at the dates following the 18<sup>th</sup> December 2020, the weekend of 19/20 December and then the time between Christmas and the New Year as this can be a time of deflation for individuals following the hyped Christmas activity.
- Workshop sessions would work within Government guidelines and outside of the current lockdown period, the marquees can accommodate 15-20 children in each workshop session provided.
- Those children accessing free school meals could be subsidised and this would involve engagement with local schools. (Hilary Martin offered assistance to facilitate this)

From Helen Mee – the Tony and Sheila Williams Foundation based in Beaconsfield are looking at achieving better outcomes for children in care and those on the edges of care and they may be interested in looking at a project along these lines. Their 1<sup>st</sup> project is looking at care leavers – those leaving care and moving into independent living.

## **5. Helen Mee – The Clare Foundation**

- Still have Kradles and smart phones available
- There have only been a small number of additional referrals since previous report
- During the second lockdown, the referrals have dried up
- The pilot has however identified that a smart phone is not the device of choice for video calls and likely that future requests will be moving toward the use of tablets.
- Actively looking for more referrals to continue with the project and evaluate the usage of devices, tablets and Kradles
- Good news, Suzanne Brown has volunteered to become a trainer for equipment installs and user support which will be great addition to this project.

## **6. Kath Gill and Ceri Nicholson – Lane End Players**

- Lane End Players have 50+ members
- Based at the village hall in the heart of Lane End village
- Will be celebrating their 50<sup>th</sup> birthday in 2022
- Performances are inclusive of both adults and younger generation
- With the pandemic, have not been active in terms of performances
- Looking at a way of engaging with the Community during such challenging and difficult times for individuals by producing an outdoor, single performance event of a nativity play
- The event would span various acting areas around the Church in the village

- This would be a free event.
- The proposed date is December 20 with a plan of an audience of up to 200 people (obvious compliant to Government restrictions)
- The aim is to restore some community spirit that has been lacking during the lock down periods and prolonged coronavirus and assist with mental health and social isolation etc.
- The Church in Lane End is usually packed by the community for its very popular Christingle event.
- The plan is to have 15 adult actors in 4 staged areas around the Church to enact the production of an outside nativity play.
- All music will be pre-recorded and played back through loudspeakers
- A Covid19 full risk assessment is being produced and working to confirm to all legal and health and safety requirements.
- The costs would be £1350 to cover the outside event. No monies will be taken by the Players, this is purely event costs (breakdown of costs as below)

#### ITEM

Set £330.00 Stable, Bedouin Tent, Inn Gate etc.

Costumes £300.00 15 Roles x £20 per role

Technical £250.00

Health and Safety / Security £240.00

Festoon Lighting to light pathways £200.00

10 Hi Vis Jackets £40.00

Hall Hire £90.00 Audio recording, Rehearsals 3 x £30

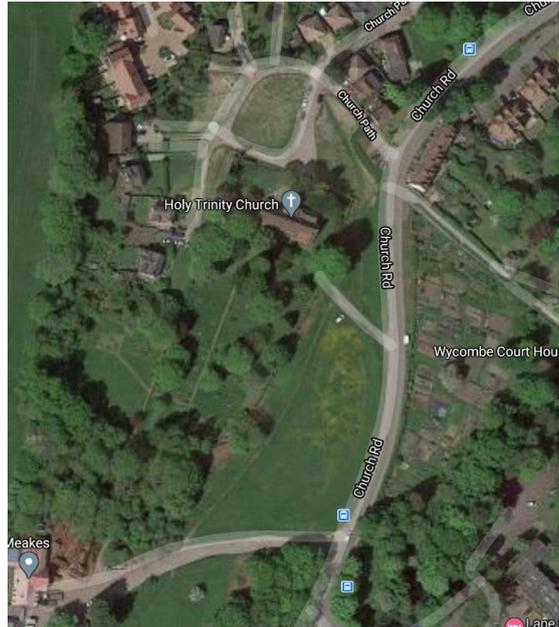
Printing and Publicity £100.00 Zero Charge tickets and posters/flyers

Props £40.00

Christingle Expenses (covered by Holy Trinity Church) £0.00

Total £1,350.00

Note: All labour / services provided free of charge by Lane End Players & community



Parking along the road to Meakes. I will ask permission to park on their yard.

Meet point for people to congregate (socially distanced). Narrator to collect everyone. No lighting necessary and people bring their own torches. Atmosphere. [Area 1 Walk following Arrows.](#)

1. **Area 2**. Needs light and sound. Approx 75m from church vestry, back door.
2. **Area 3**. Needs light and sound. Approx 20m from church vestry, back door.
3. **Area 4**. Needs light and sound. Angel on hill, audience at bottom looking up. Approx. 30m from front of church.
4. Walk past table outside church entrance with Christingles to collect.
5. **Area 5**. Finish here. Final performance at stable. Needs light and sound. Approx. 30m from Peter Rose's house.

## **7. Lane End Men's Football Club – no representative – email received from Lane End Parish Council**

Reasons for applying.....With the absence of a men's football team in the village, and discovering there was considerable interest, we have created the Lane End 2020 Men's Team.

The Football Team will hopefully bring the community together by welcoming men of all ages and abilities to gather for training, and participate in matches in the Bucks and Berks FA league. It will also provide much support to the social club, hopefully gaining regular users and possibly other social and fundraising events.

As the club is starting from scratch, we require training equipment and kits, as well as the necessary affiliation fees. It would be a great boost to receive some help from the Lane End Parish Council, to get the club off the ground and encourage more people to participate".

- Team Manager is Wesley Hunt
- This would remain at a team for men initially but, with additional help there could be scope for a women's football team set up in the future.
- Affiliation fees would be £30
- The creation of a football team would be a local effort to assist with mental health and social isolation within the Lane End Community falling in line with board objectives.
- The football club would be supporting the social club with any of their activities to fundraise and engage with the local community.
- Intention is to hold a memorial football match on Boxing day 2020 subject to government guidelines.
- Once established, would like to hold memorable football matches, Dad's v kid's game.



The Team and the local football pitch

From Helen Mee – Wycombe Wanderers Football Club have a charitable foundation that look to fund or match fund applications of this kind. Worth suggesting football club make a connection there for possible match funding

## 8. Seed1

- During the first lockdown, Seed1 produced fresh fruit and vegetable boxes that were then distributed to primary and secondary schools in the area to those children who currently receive free school meal vouchers.
- The demand has continued during the second lockdown and the boxes are still required for those who have been identified.

- Currently, 95 boxes are required to fulfil the needs and this amount is very likely to increase.
- During the first lockdown, 25 boxes were required which rose to 50.
- There are in excess of 300 families that have school meals vouchers in the areas of Chiltern Villages, Marlow Bottom and Marlow.
- Further engagement to be made with other schools to ascertain needs (list of all schools in the SWC CB area made available by Buckinghamshire Council).

**Action – Cllr Collingwood to engage support of other Councillors to ensure that other schools are given the opportunity to join the scheme across the board area – ACTION Cllr Collingwood**

- Request that this board support an application to fund £4000 through the Councillor Crisis Fund. Details of application to be sent to all Members of the Board for consideration within 48hr (deadline 0900 hrs Friday 13 November)

**(this has been agreed and forwarded for payment following the deadline)**

## 9. Open Discussion

British Red Cross – introduced themselves and gave a brief overview. Welcomed the opportunity of being part of the working group. They are working within the Voluntary and Community Sector Emergency Partnership. (these meetings are also attended by Buckinghamshire Council). The Red Cross have a hardship fund and also a support line which operates between 1000hrs and 1800 hrs daily. Delighted to be giving a presentation at the full South West Chilterns Community Board Meeting on November 24.

Clare Foundation – have been so impressed with foodbanks that have stepped up once again and would like to support further. £50k for food banks has been released and looking at different projects where that money can make a difference through the foodbanks.

One Can Trust – a thank you for the funding support from the South West Chilterns Community Board in respect of match funding the cost of 10 x tables which are valuable to assist with the food preparation and distribution.

## 10. Actions and next steps

Action	Holder	Timescale
The Jam Theatre	Coordinator to contact Mark Hartley for further detail on costs breakdown.	Before full Community Board meeting for feedback and possible recommendation,
Lane End Players - £1350 to put on an outdoor nativity play, single event	Coordinator to contact Lane End Parish Council in respect of possible match funding. <b>Recommendation - that SWC CB partial fund and look to match funding through Parish.</b>	Feedback following consultation with Parish Council.
Lane End Football Club - £930.94 for training equipment	Coordinator to contact Lane End Parish Council in respect of possible match funding and suggest contact also made with Wycombe Wanderers Football Club and Sport England and possible crown funding. Look to discuss once again when in receipt of further information. <b>Recommendation - that SWC CB partial fund and look to match funding through Parish.</b>	Feedback following consultation with Parish Council.
Seed1 - £4000 to continue providing and distributing the fresh food and veg boxes (95) to vulnerable children who receive school meal vouchers via school distribution up to and	Coordinator to complete the request for funding through the Councillor Crisis Fund avenue that has reopened during 2 <sup>nd</sup> period of lockdown and forward for payment subject to 48hr circulation	Complete ( <i>update following deadline of 13/11/2020 – application processed for payment by Coordinator</i> )

including 18 December 2020 (end of term)	to all board members.	
Liaise with other Councillors to ensure all schools are given the opportunity to join the scheme.	Cllr Alex Collingwood	For the next working group meeting (date tbc)

## 11. Date of next meeting

- Wednesday 16 December @ 1600hrs via MS Teams

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## South West Chilterns Community Board – Transport, Infrastructure, Reopening of High Street, Regeneration – Meeting Notes

Date/Time: Thursday 12 November at 1900hrs via MS Teams

### 1. Present

Cllr Alex Collingwood

Cllr Julia Adey

Cllr Mike Appleyard

Cllr David Watson

Cllr Julia Langley

Cllr Roger Wilson

Cllr Ian McInnis

Cllr Mark Harris

Cllr Valerie Brownridge – Marlow Bottom Parish Council

Mark Turner

Hilary Martin – Marlow Town Council

Jocelyn Towns – Marlow Town Council

Liz Lorente – Transition Town Marlow

Mike Seaton

George Lawrence

Carol Heaps

Nick Rowcliffe

Dr Robin Russell-Jones

Tracey Evans – Business Support – Buckinghamshire Council

Makyla Devlin – South West Chilterns Community Board Coordinator –  
Buckinghamshire

## 2. Apologies

Cllr David Johncock

Chris Hughes

Paul Deriez

## 3. Notes and actions from previous meeting

Action	Holder	Timescale
Volvo Bridge – cycle gullies. Costings to be established	Cllr Alex Collingwood/Margaret McCarthy	Ongoing
Broadband – develop separate workstream to feedback into this working group	Cllr Chris Whitehead and Mark Turner	First meeting to take place on Monday 9 November
Top 3 requests for Yellow lines in readiness for combined TRO	Members, Town and Parish Councils	October 31
Top 3 cycle schemes	Members, Town and Parish Councils	October 31
Bike Rack suggestions and locations	Members, Town and Parish Councils	October 31

## 4. Cllr David Watson

- Bucks Business First (BBF), provide courses for business in start up phase
- Courses are designed to help those get back into business, change of career or to start a new business.
- Cost of courses is £250.00 per person

- Given the recent increase and expected further increases in unemployment, a number of local residents will wish to explore the possibilities of setting up their own business.
- It is proposed that the training of 12 local people on how to effectively set up their own business by the end of March 2021 is funded by the Community Board
- £3,000 is proposed to be set aside to fund the Start Up Training provided by BBF
- The criteria by which individuals will be chosen to take the course and how best to market the course and the monitoring of the participants are under discussion.
- Course content includes consideration of all aspects of the business concept, business planning including viability.
- Further information has been requested from Phillipa Batting, BBF Managing Director, regarding the criteria and course content
- Have approached Cllr Cramer from Beaconsfield and Chepping Wye Community Board to also contribute £3,000 (this is to be agreed at their meeting on Tuesday 17 November)
- Cabinet Member, Gareth Williams has been approached to support BBF training across the whole Council – discussions to take place  
**Action – could a Council wide scheme be set up and how would the logistics around this support our residence – ACTION Cllr David Watson**
- Community Board would be involved in drawing up the criteria and confirm the number of places specifically for our Community Board area.

#### Comments

- Cllr Mark Harris – Declaring an interest as have worked with BBF in the past. That said, this is a good programme to look at the logistics of starting a business. The former Wycombe District Council used to support the programme and it is worthy of supporting once again. Happy to get involved with this project but would understand if felt there was a conflict of interest. **Agreed by all that no conflict and happy to have someone who is a subject matter expert to be involved.**
- Cllr Julia Adey – providing this is a scheme for South West Chilterns Board, would welcome further information.
- Cllr Roger Wilson – excellent idea and perhaps following implementation, a report back to the Board February/March 2021.

**Action – Phillipa Batting to be contacted for further information – ACTION Cllr David Watson**

## 5. Transport

### Bike Racks

- Jocelyn Towns confirmed that the Marlow schemes had been approved verbally but just waiting for written confirmation. Jack Mayhew, Buckinghamshire Council to physically check the sites and confirm costs.
- Cllr Julia Adey – Locations identified as Tesco Express in Wooburn Green and The Parade in Bourne End.
- Jack Mayhew is looking into these locations and will report back in 2 weeks, from November 12, and then a possible site visit and forward costs.
- Cllr Julia Adey would like to see that cycle racks would be in keeping due to being a conservation area
- Cllr Alex Collingwood – temporary cycle paths – some of those may not be able to be done quickly. Trinity Road, Marlow has been checked with Jack Mayhew and this can be achieved quickly with planters that are already available. This would come under Active Travel and should be funded centrally.
- Jocelyn Towns – there needs to be engagement with local residents prior to implementation



Trinity Road - Active  
Travel - November 20

- Liz Lorente – Trinity Road Temporary Closure would be an asset to the area but agreed, needs to be public consultation.
- Cllr Alex Collingwood – this is agreed in principle and to promote this to be in force from January 2021 following consultation. This is a temporary scheme.
- Cllr Alex Collingwood – Jack Mayhew would like a “shopping list” to be able to fund as many schemes as possible as money is available. The three Marlow schemes to be used as a starting point but want to make sure that the whole board area is investigated. Look to link schools to schools.
- Nick Rowcliffe confirming the preferred route. Cllr Alex Collingwood confirmed that the preferred route being Marlow to Marlow Bottom, Marlow Bottom Village Hall to Burford School and Burford School playing fields off road through the woods behind the houses in Marlow Bottom to Ragmans Lane where it will run parallel to existing bridleway and lead through to archway under M40 and end at Asda/John Lewis carpark.
- Cllr Alex Collingwood – 3 phases  
Phase 1 – Bike Racks

Phase 2 – Temporary Schemes

Phase 3 – Marlow Bottom permanent schemes

Confirming that temporary schemes could become permanent ones. Liz Lorente confirmed that she would be happy to assist with the routes – to liaise with Cllr Alex Collingwood and Jack Mayhew.

**ACTION – Trinity Road to go forward to the Board Meeting as a recommendation (there is no cost to the Community Board)**

## 6. Infrastructure

Marlow Bridge – Cllr Alex Collingwood

- New signage in January
- Bollards in February half term
- Statutory Instrument to be signed off by Minister of Transport to enable the instatement of ANPR

Broadband – Mark Turner

- 1<sup>st</sup> meeting of the Broadband workstream took place on Monday 9 November
- Agenda set and objectives were covered for the group
- Start points to be determined by use of postcodes
- Look into Suppliers and determine how they can fill the gaps
- Costings – work to be done around the budgets before the next workstream meeting
- Postcodes to be put into a matrix against costs
- Government looking to have a national coverage by 2025.
- Current Governments schemes end beginning of 2021. Then an Outside In scheme will be introduced.
- Group objective is to provide fibre to all premises in Community Board area by 2024
- Swish carrying out considerable work in the area but currently not covering all. This could be expanded to improve further coverage.
- 1<sup>st</sup> step is to look at the areas where broadband connectivity is poor
- Jack Douglass and James Robinson have produced data relating to postcodes
- Jacqueline Ford to join the working group due to being heavily involved in similar project in High Wycombe area.
- Sue Hynard, Steve Baker MP office looking at Government proposal
- Budgets being looked at and liaising with Bucks Council Leader, Martin Tett on this

- Further meeting on 19 November

## 7. Reopening of High Streets

Dr Robin Russell-Jones – Scientific Advisor

- Cycle lanes are important for safety but will make only a marginal impact on climate change (will talk about this in more detail when time allows)
- Look to options of pedestrianising the High Street, not suggesting 24/7 but partial to reduce the congestion which has direct impact on climate change.
- Congestion is the issue rather than the volume of traffic.
- Cllr Alex Collingwood – have spoken to a business in Marlow who has respective businesses in Lane End and Maidenhead. Both Lane End and Maidenhead are struggling, Maidenhead in particular and believe this to be down to the pedestrianisation of the High Street there. Has been found to have a detrimental impact on his business. Need to have a route map on how we can achieve what has been suggested. Also need to make sure that businesses are on board with this. Chamber of Commerce have been approached but need to consult with residents and businesses.
- Cllr Mike Appleyard – in support of pedestrianising the area. Bourne End also has a problem. Would welcome the opportunity for a feasibility and future plan.
- Nick Rowcliffe – one way schemes – have focussed on this previously and put forward a proposal.

**ACTION – Cllr Mike Appleyard, Nick Rowcliffe and Dr Robin Russell-Jones to make contact outside of the meeting to investigate further and report to the working group and report back at a future meeting.**

## 8. Community Events

- Smaller villages need to have ability to hold events
- Princes Risborough loan out gazebos for free loan and put an infrastructure in place to support outdoor activity, fairs, markets etc.

**Action – investigation in respect of costs for equipment to be undertaken in readiness for February Community Board Meeting – ACTION Cllr Collingwood**

- Christmas – need to look at how we can make Christmas better for our community but this is determined on Government restrictions at the end of lockdown in terms of tiers

## 9. Actions and next steps

Action	Holder	Timescale
Bucks Business First – further information required from Phillipa Batting. Potential proposal to be addressed at Main Community Board Meeting	Cllr David Watson	As soon as possible
Bucks Business First – intended scheme across the whole Council area – Cabinet Member Gareth Williams to be contacted	Cllr David Watson	Before SWC CB meeting 24 November 2020
Trinity Road – Active travel proposal to be taken to Main Community Board Meeting	Cllr Alex Collingwood	24 November 2020
Pedestrianisation of High Streets	Cllr Mike Appleyard, Nick Rowcliffe, Dr Robin Russell-Jones	To initially report back to next TIRR working group meeting – 10 December 2020
Cycle ways – top 3 requests extended to December 31 – sent out to Members and Town and Parish Council	Cllr Alex Collingwood	Update at next TIRR meeting 10 December 2020
Broadband	Cllr Chris Whitehead	Update at next TIRR meeting 10 December 2020
Community Events – investigation to be carried out in respect of costs for gazebos etc	Cllr Alex Collingwood	In readiness for SWC CB meeting in February

## **10. Date of next meeting**

- Thursday 10 December at 1900 hrs via MS Team



## South West Chilterns Community Board – Broadband Workstream – Meeting Notes

**Date/Time:** Monday 9 November at 1600hrs via MS Teams

### **1. Present**

Cllr Chris Whitehead - Chair

Mark Turner – Vice Chair

Cllr David Johncock

Sue Hynard – Office of Steve Baker MP

Jacqueline Dinah-Hayward

James Robinson – Broadband Project Manager – Buckinghamshire Local Enterprise Partnership (Bucks LEP)

Jack Douglass – Broadband – Buckinghamshire Local Enterprise Partnership (Bucks LEP)

Makyla Devlin – South West Chilterns Community Board Coordinator – Buckinghamshire

### **2. Apologies**

Jacqueline Ford – Economic and Development Officer, Buckinghamshire Council

### **3. Notes and actions from previous meeting**

As this is the first meeting of the workstream, there are no previous notes

#### **4. Introduction**

Cllr Chris Whitehead opened the work stream meeting and gave an overview of requirements and the structure for the meeting.

The purpose of the group is to look to the viability and implementation of full fibre and/or other suitable connectivity to every house in the South West Chilterns Board area by 2024 in line with the Buckinghamshire Council vision and future Government programmes.

This was an introductory meeting for the group and the following areas were discussed

- The need/requirement to cover the whole board area
- Look at the villages/parishes/town's coverage for broadband
- Look at Swish Fibre coverage
- Look at the area to the west of the board area – Marlow over towards Henley and the surrounding villages
- Identify the postcodes in the more rural areas
- Look in detail at the Central Government schemes.

#### **5. Open Discussion**

- The need to look at how Government proposals can be achieved and funded.
- Look into Government gigabyte programme and Outside In programme/proposal
- Look at list of postcode areas relating to all forms of Broadband
- Consider the budgets for next year and contact Martin Tett regarding available Buckinghamshire Council funding
- The need to look at areas where connectivity is poor both in our towns and rural parishes.

## 6. Actions and next steps

Action	Holder	Timescale
Look at how the Government proposals can be achieved and funded	Sue Hynard	19/11/2020 – next meeting
Look at list of postcode areas relating to all forms of Broadband in the board area	Jack Douglass and James Robinson	19/11/2020 – next meeting
Consider the budget(s) and contact Martin Tett regarding future available funding	Cllr Chris Whitehead	19/11/2020 – next meeting

Cllr's Dominic Barnes and Mark Harris to be invited as part of this work stream group.

## 7. Date of next meeting

Broadband workstream to meet on Thursday 19 November @1400 hrs via MS Teams to work on the action points raised during the meeting.

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## South West Chiltern Community Board Recommendation - 2020/21

Date of Decision – 12 November 2020

Organisation Name	South West Chilterns Community Board
Project Name	Active Travel
Funding Stream	Government Funding
Total Cost of project	Nil to Community Board as receiving Government funding through the active travel plan budget.
Amount of Match Funding	N/A
Amount being applied for	N/A
Amount Recommended	N/A

### Project Summary

To provide a temporary joint cycle and pedestrian pathway from Holy Trinity School to Dean Street Car Park.

### How does the project address local priorities?

Local priorities addressing younger people within the community by providing a means for safe walking and cycling to school provision This was discussed at the TIRR working group meeting and agreed on 12/11/20.

### How does the project align with the values, objectives and corporate priorities of Buckinghamshire Council?

This is a 6 month temporary road closure with effect from 1<sup>st</sup> January 2021 to 30<sup>th</sup> June 2021.

This provides a means of promoting health and wellbeing within the community with safe and secure access for children to travel to their school.

Trinity Road would attract planters at both ends of the road whilst still allowing access to the residential properties and would be in keeping with the local area.

### How does the project achieve value for money?

This is a Government scheme, low cost to promote the objective whilst considering alternatives on a temporary basis within the Community Board area with a view to review via public consultation and feedback between 17<sup>th</sup> May to 18<sup>th</sup> June 2021. Alternatives can be looked into or a permanent arrangement of the temporary solution can be made.

## Community Board Coordinator comments

Discussed at the Transport Working Group on Thursday 12 November and agreed to put forward as a firmed recommendation to Buckinghamshire Council.

Suggesting a public consultation period between the 24<sup>th</sup> November 2020 to 24 December 2020 within the Community to receive feedback on proposal prior to implementation.

There is no cost to the South West Chiltern Community Board as fully funded through the Active Travel Plan Budget.

This addresses local priorities and to promote this as a temporary scheme to form the basis of community feedback with a view to a more permanent scheme at this location in the future.

**The applicant will be required to agree to terms and conditions, which include a monitoring agreement, as discussed with the Community Board Coordinator before the fund will be formally awarded.**



# **South West Chiltern Community Board Action Plan**

November 2020

Author: Makyla Devin

Date: 11 November 2020

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## Introduction

The South West Chiltern Community Board covers the parishes of Fawley, Hedsor, Great Marlow, Hambleden, Ibstone, Lane End, Little Marlow, Marlow Town Council, Marlow Bottom, Medmenham, Turville, Wooburn and Bourne End. The aim of the Board is to improve outcomes for residents by establishing strong connections between Buckinghamshire Council and the local community. This will be achieved by ensuring that Board members are able to make recommendations on local issues, and influence the Council's service vision, design and delivery in the local area. The Board will also work in partnership with a range of local stakeholders, organisations and voluntary groups to find solutions to local concerns.

## Funding

The 16 Community Boards across Buckinghamshire have been given a collective budget of £3.9 million. The budget is split into three funding streams:

- Community Area Priorities Fund
- Health and Wellbeing Fund
- Local Infrastructure Fund

The Community Area Priorities Fund is to be used to support local projects which will help improve outcomes for residents that address the area priorities determined by each Community Board, as well as support the delivery of Buckinghamshire Council's Corporate Plan. The overall budget is split between the 16 Boards with a top-up based on population.

The Health and Wellbeing Fund is to be used to support local projects which will help improve the health and wellbeing of residents. The overall budget is split between the 16 Boards with a top-up based on deprivation.

The Local Infrastructure Fund is to support community infrastructure needs. It can be used to support the upgrading of existing and/or new physical and/or social infrastructure. The overall budget is allocated based on the number of new homes proposed for each Board area according to the draft or published Local Plans.

For the South West Chiltern Community Board, the levels of funding for 2020/21 are as follows:

Community Area Priorities Fund	Health & Wellbeing Fund	Infrastructure Fund	Total
£97,130	£32,003	£36,104	£165,237

Due to the Covid-19 pandemic, a portion of the Health and Wellbeing Fund was allocated to the new Councillor Crisis Fund, which provided an immediate source of funding for organisations and groups responding urgently to the pandemic. Once the Health and Wellbeing Fund is opened, any applications for funding to support Covid-19 projects will need to be made to the Community Board and any unspent funding from the Councillor Crisis fund will be reallocated to the Health and Wellbeing Fund budget for 2020/21.

With the second lockdown now underway, it has been agreed that there will be a simpler application process to fund those key activities brought on by Covid19. This could include the distribution of food boxes to vulnerable individuals/families in the South West Chilterns Community Board area.

### **Local Priorities**

The South West Chiltern Community Board has identified some priority areas which will form part of the criteria for assessing applications to the Local Area Priorities Fund and Health and Wellbeing Fund. Due to the Covid-19 pandemic the Board has not been able to consult with a wide range of partners and members of the public in setting its local priorities. The priorities can be reviewed by the Board at any time and it is expected that a review of these initial priorities, including engagement with stakeholders, community groups and residents, will be ongoing once the working groups are fully established.

### **Transport, Infrastructure, Re-opening of High Streets and Regeneration (TIRR)**

The Board has identified TIRR as key priorities for the local area. This includes the provision of infrastructure to support increased development activity and the ongoing maintenance and improvement of the highway network. It also includes road safety, improvements of footpaths and pedestrian accesses and increased cycle paths and accessibility. In addition, the re-opening of high streets will be looking at increasing local businesses within our board community encouraging additional footfall.

Although major infrastructure projects and highways schemes are out of scope for the Boards as they can only spend up to 50% of its Community Area Priorities Fund (£97,130 total for 2020/21) on highways, the Board can still play a major role in influencing decisions in these areas and look to include this as Community engagement. Very much a collaborative approach.

It has been identified that broadband is an issue affecting the Board area not only in the larger towns, but, in the more rural parishes and villages. A workstream in respect of broadband has been created with key identified individuals reporting back into the TIRR working group.

## **COVID19 Recovery, Young/Older People, Environment and Anti-Social Behaviour**

The South West Chiltern area has a higher proportion of residents aged 65 or older than the Buckinghamshire average thus highlighting the importance of promoting the flu vaccine. There are also a significant number of residents suffering from long term illnesses which make them more vulnerable and in need of support, although, the recent pandemic has meant that screening for some conditions has been put on hold. The Covid-19 pandemic has highlighted the needs of both older and younger vulnerable people, and it is clear that they will need ongoing community support whilst the recovery from Covid-19 is underway and possibly beyond.

The Board has therefore identified supporting older/younger including vulnerable people as a key priority for the local area. This will include issues such as addressing social isolation for that identified group, helping to support residents who have been shielding and may still not be going out, and increasing the confidence of vulnerable people to leave their homes when they feel able to. The public health profile for the Community Board has identified five recommendations

- Reducing smoking, childhood obesity and physical inactivity
- Early screening/detection of cancer and other potential life changing conditions
- Exploration of local dementia friendly initiatives
- Promotion of NHS Health Checks
- Programmes to build community cohesion and encourage befriending.

The Board has also highlighted supporting younger people as a key priority for the local area. Employment and debt during the recovery phase when individual circumstances evolve following the cessation of furlough are likely to be issues identified by this group, as a larger percentage of young people work in industries which are more adversely affected by Covid-19 such as the hospitality/entertainment sector.

Environmental issues are also key priorities and the Board will be looking to implement and compliment schemes in line with the guidance being compiled by the Council and engaging with local groups and interested parties.

As a result of Covid19 activity, the board are mindful that there may be an increase in anti-social behaviour (ASB). Engaging with the ASB team within the Council, the Board are keen to promote the use of Street Wardens as an example of reducing such activity and linking in with the Police for any local issues that may arise. Thankfully to date, across the South West Chilterns Board area, the ASB activity has been minimal and dealt with promptly.

## **Actions for 2020/21**

In order to address the priorities identified above and achieve the aims of the Board, the following actions will be undertaken:

- The working groups are now established and each have a Chair and Vice Chair along with the members of the group who are made up from Members, Town and Parish representatives and other local organisations and businesses. Working groups are discussing the issues relating to each priority area in greater detail and are reporting back to the wider Community Board membership. Working groups are also considering and discussing applications for funding, and making recommendations to the Board on which applications should be supported. There are some commonalities between boards and this lends itself to collaborative working on projects and identified key areas. They are also discussing more strategic issues relating to their priority area in order to influence decisions which affect the local community.
- Establishing partnership working with stakeholders and partners in the South West Chiltern area. Engagement will be through the Community Board Coordinator or any of the Board members. Working group meetings should have a diverse membership which is well underway, and developing as we move forward.
- The advertising of the Community Area Priorities Fund and the Health and Wellbeing Fund through local channels and encourage applications is in progress and we continue to look to our partner agencies to assist with this.
- We are working with potential applicants to ensure that bids fit the required criteria and look for alternative sources of funding where possible to facilitate match funding.
- Assess applications and agree recommendations for funding allocation.
- Support applicants to get projects initiated and established, and promote them within the local community.
- Recommendations from the working groups regarding applications will be forwarded to the main Community board for support and ratification in order to release the funding stream.

## ACTIONS FOR 2020/2021 – South West Chilterns Community Board

ACTION	DUE DATE	STATUS	NOTES
Board to identify the local priorities in SWC for 20/21	14/07/2020	Complete	Discussion on initial priorities took place and agreed. All members aware the priorities would be reviewed when applicable and updated. Outside of this, priorities would be reviewed annually.
Working groups to be established	28/07/2020	Complete	2 initial working groups in respect of Transport, Infrastructure, Re-opening of High Streets and Regeneration (TIRR) and Covid19 Recovery including Young/Older People, Environment and Anti-Social Behaviour.
Working Group Engagement	N/A	Ongoing	Each Working group has a Chair and Vice Chair and has a membership of Councillors, Town and Parish representatives, members of the Community and local groups, businesses, Council services and Blue light agencies. Working groups to meet monthly agreed in advance to discuss relevant issues in detail. Invited internal and external partners provide expertise. Working groups are the mechanism for discussion and recommendation ahead of a full Community Board Meeting.
Networking	N/A	Ongoing	Introductions between Coordinator and Members, Town and Parish Councils and other organisations underway to form basis of positive engagement. Initial conversations promoted via stakeholder sessions for Community Board Coordinators where links and contacts established.
Community Board Funding/projects/ideas	31/03/2021	Ongoing	Funding and criteria information shared with Members and Town and Parish Councils by email and promoted at full Community Board meetings. Information also available on the Council website and provided to groups/organisations prior to applications.

Applications	31/03/2021		Applications received into the working groups discussed in details for recommendations to be presented to the full Board Meetings for agreement and ratification on approach and funding. 2020/2021 budget to be allocated b 31/03/2021
Social Media and Community Engagement	October 2020	Ongoing	South West Chilterns Community Board page established and now active. Links to Town and Parish Council social media pages and local Community Groups and organisations. Newsletter to be created in line with Council guidelines – awaiting for template and preferred platform to be produced in collaboration with Communications Team.
Increased Work Streams	09/11/2020	Ongoing	Priorities revised with inclusion of Broadband workstream linking in to TIRR Working Group looking at broadband provision across the board area. Chair and Vice Chair appointed. Timely reporting back into TIRR.